

Northern Circle Indian Housing Authority

694 Pinoleville Drive, Ukiah CA 95482
707-468-1336
707-468-5615 Fax



Request for Bid

Date: April 12, 2022

Job Location: 8 Homes (Ukiah – 6, Hopland – 2)

Job Description: Removal and Replacement of Existing Roofs

Site Visit: Tuesday April 26, 2022 at 11am at 1002 Medicine Way, Ukiah, CA. 95482

Bid Closing Date: 5pm on Tuesday, May 10, 2022

Contact Person: Josh Pike, NCIHA Maintenance Manager, or Moriah McGill, NCIHA Housing Development Construction Manager

The following is enclosed:

- Exhibit A - Scope of Work
- Exhibit B - Insurance Requirements
General Liability \$1,000,000.00, Auto General Liability \$1,000,000.00
NCIHA shall be listed as additionally insured.
Contacts over \$10,000.00 the contractors insurance shall be primary
- Exhibit C - Small, Minority and Women Owned Business, Indian Preference and 2CFR200
- Tribal Wage Rate. The minimum wage rate, (you can pay more), for employees based on classification, i.e., carpenter, roofer, labor, etc.
- Site Location various locations on Guidiville and Hopland Rancherias

The successful bidder will be required to submit proof of insurance and sign NCIHA's standard contract. A copy of the contract will be provided upon request.

Should you have any questions, please feel free to contact Josh at jpike@nciha.org 707.472.6121 or Moriah at moriah@nciha.org 707.367.0473

Workmanship

All work to comply with industry standards and/or State and local building codes. Permits will not be required; inspections will be required.

Instructions to Bidders

Contractor shall verify all sizes and quantities prior to installation.

Keep work site clean during project and dispose of all debris properly.

All work to comply with industry standards and/or State and local building codes. Permits will not be required for this work, however, inspections will.

Materials specified above can be substituted with material equal in performance, capacity, durability and quality provided adequate documentation is submitted to justify the substitution. Submittals with substantiating documentation must be submitted a minimum of 10 working days prior to installation/application.

Terms and Conditions

The successful bidder will be required to submit proof of insurance and sign NCHIA's standard contract.

BID FORM

SUBMISSION TO NORTHERN CIRCLE INDIAN HOUSING AUTHORITY

NAME OF BIDDER _____

BUSINESS MAILING _____

CITY, STATE, ZIP CODE _____

BUSINESS STREET ADDRESS _____

CITY, STATE, ZIP CODE _____

TELEPHONE (_____) _____

EMAIL _____

CONTRACTOR LICENSE NUMBER _____

The undersigned, as bidder, declares that they will contract with the NCIHA, to provide all necessary machinery, tools, apparatus and other means of construction, and to do all the work and furnish all the materials specified in the contract, in the manner and time therein prescribed, and according to the requirements of NCIHA as therein set forth, and that he will take in full payment therefore the following price, to wit:

Total Project Cost \$ _____

Bidder Signature _____ **Date** _____

Exhibit A SCOPE OF WORK

- Tear off and remove all composition roof shingles and felt and replace with 15 lb felt and Owens Corning composite shingle (minimum 30-year life) and ridge cap. Contractor to provide 3 color options for NCIHA approval.
- Repair or replace all failing roof sheathing and/or framing.
- Roofing material to be nailed (no staples) with no nails to show at overhang areas.
- Remove and install all damaged or failing flashing including drip edges. Install all roof jacks and seal all roof penetrations.
 - Replumb vent, no less than 8"-12", away from the valley flashing
 - Replace existing valley flashing
- Remove the existing chimney box, do not replace (Hopland Units Only). Chimney pipe is to remain, any components needing repair will be addressed through change order.

ASSUMPTION:

For the purpose of preparing your bid, please assume that each home will require the removal and replacement of 180 sq. ft. of ½" OSB

NOTE:

All materials to be installed per manufacture specification/instructions.

All removed materials shall be disposed of at an appropriate disposal site.

All work shall abide by current International Building Code

All materials specified above can be substituted with material equal in performance, capacity, durability and quality provided adequate documentation is submitted to justify the substitution.

EXHIBIT B

INSURANCE REQUIREMENTS FOR CONTRACTORS

THE INSURANCE REQUIREMENTS SET FORTH BELOW ARE REQUIRED UNDER THE ATTACHED CONTRACT.

At his or her expense, the Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

A. MINIMUM SCOPE OF INSURANCE

Coverage shall be at least as broad as:

1. Insurance Services Office form number GL 0002 (Ed. 1/73) covering Comprehensive General Liability and Insurance Services Office form number GL 0404 covering Broad Form Comprehensive General Liability; or Insurance Services Office Commercial General Liability coverage ("occurrence" form CG 0001).
2. Insurance Services Office form number CA 0001 (Ed. 1/78) covering Automobile Liability, code 1 "any auto" and endorsement CA 0025.
3. Worker's Compensation insurance as required by the Labor Code of the State of California and Employers Liability insurance.
4. Builder's risk insurance on "all risk" basis (including collapse) on a completed value form for full replacement value covering the interests of Contractor and NCIHA in all work incorporated in and all materials and equipment for the Work. All materials and equipment in any off-site storage location intended for permanent use in the Work, or incident to the construction thereof shall be insured on an "all risk" basis as soon as the same have been acquired by Contractor.

B. MINIMUM LIMITS OF INSURANCE

Contractor shall maintain limits no less than:

1. General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

2. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.

3. Worker's Compensation and Employers Liability: Workers' Compensation limits as required by the Labor Code of the State of California and the State of Arizona and Employers Liability limits of \$1,000,000 per accident.

C. DEDUCTIBLES AND SELF-INSURED RETENTIONS

Any deductibles or self-insured retentions must be declared to and approved by NCIHA. At the option of NCIHA, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects NCIHA, its officers, officials, employees and volunteers; or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

D. OTHER INSURANCE PROVISIONS

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverages

a. NCIHA, its officers, officials, employees and volunteers are to be covered as insureds as respects; liability arising out of activities performed by or on behalf of the Contractor, products and completed operations of the Contractor, premises owned, occupied or used by the Contractor, or automobiles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to NCIHA, its officers, officials, employees or volunteers.

b. The Contractor's insurance coverage shall be primary insurance as respects NCIHA, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by NCIHA, its officers, officials, employees or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

c. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to NCIHA, its officers, officials, employees or volunteers.

d. The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

2. Workers' Compensation and Employers Liability Coverage

The insurer shall agree to waive all rights of subrogation against NCIHA, its officers, officials, employees and volunteers for losses arising from work performed by the Contractor for NCIHA.

3. All Coverages

Each Insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to NCIHA.

E. ACCEPTABILITY OF INSURERS

Insurance is to be placed with an admitted California insurer with an A.M. Best's rating of no less than A- for financial strength, aa for long-term credit rating and AMB-1 for short-term credit rating.

F. VERIFICATION OF COVERAGE

Contractor shall furnish NCIHA with certificates of insurance and with original endorsements effecting coverage required by this clause . The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be on forms provided by NCIHA. Where by statute, NCIHA's workers' compensation_ related forms cannot be used, equivalent forms approved by the Insurance Commissioner are to be substituted. All certificates and endorsements are to be received and approved by NCIHA before work commences. NCIHA reserves the right to require complete, certified copies of all required insurance policies, at any time.

G. SUBCONTRACTORS

Contractor shall include all sub-contractors as insureds under its policies or shall furnish separate certificates and endorsements for each sub-contractors. All coverages for sub-contractors shall be subject to all of the requirements stated herein.

EXHIBIT C

Small, Minority and Women Owned Business Enterprise Participation

Northern Circle Indian Housing Authority is required by 24 CFR Part 85.35 (e) to take affirmative steps to assure that Small, Minority and Women Owned Business Enterprises and firms located in a designated Labor Surplus Area are included in the solicitation and encouraged to submit bids in response to this request for bids.

Verification of Small, Minority or Women Owned Business Enterprise should be submitted with the response to this bid. The form of verification can be a copy of a certificate or letter issued by the Small Business Administration or the Minority Business Development Agency of the Department of Commerce establishing that the business does comply with the requirements to receive such designation. Verification that the firm is located in a Labor Surplus Area may be in the form of a certificate or letter or other documentation issued by the Department of Labor.

The Respondent must submit information clearly indicating where and to what extent, if any, Small, Minority and Women's business enterprises or firms located in a Labor Surplus Area are to be utilized in the performance of the work anticipated by this project

Indian Preference

Preference will be given to Indian-owned business (economic enterprises) in the award of this contract. Indian Preference will be provided by awarding contracts to Indian owned businesses that bid 10% more than the bid of a non-Indian owned firm for projects of \$100,000 or less. Firms or Individuals claiming Indian Preference must submit proof of status in their response to the Request for or Bid by submitting a completed "Indian Enterprise Qualification Statement" form with their bid. A copy of the "Indian Enterprise Qualification Statement" form is available upon request.

2CFR200

Contract Provisions for Non-Federal Entity Contracts under Federal Awards

1. 2CFR200 Appendix II (C) Equal Employment Opportunity: Contractor shall comply with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR chapter 60).
2. Contractor shall comply with the TRIBAL PREVAILING WAGE or 2CFR200 Appendix II (D) David-Bacon Act, as amended (40 U.S.C. 3141-3148). Contractor shall comply with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145)(18 U.S.C. §874) as supplemented in Department of Labor regulations (29 CFR Part 3).

3. 2CFR200 Appendix II (E) Contract Work Hours and Safety Standards Act: Contractor shall comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-330) as supplemented by Department of Labor regulations (29 CFR Part 5).
2CFR200 Appendix II (G) Clean Air Act: Contractor shall comply with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. §1857(h)), section 508 of the Clean Water Act (33 U.S.C. §1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15).
4. 2CFR200 Appendix II (H) Debarment and Suspension (Executive Orders 12549 and 12689) - A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
5. 2CFR200 Appendix (I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) - Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award
6. Any documents furnished by NCIHA or produced by Contractor in the performance of this Contract belong to NCIHA which shall own any and all intellectual property and copyrights thereto. Any discovery or invention developed by TRIBE/TDHE or Contractor in the performance of this Contract shall belong to TRIBE/TDHE which shall have the exclusive right to seek patent protection therefore.
7. Contractor shall provide NCIHA, the U.S. Department of Housing and Urban Development ("HUD"), the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the Contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts, and transcriptions.
8. Contractor shall retain all records related to its performance under this Agreement and NCIHA payments hereunder for three years after final payment has been made hereunder and all other pending matters are closed.

9. Contractor shall comply with all mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. Law 94-163, 89 Stat. 871).

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2020 Tribal Wage Rates

Contractors are responsible to at least pay the below listed Wage Rates

Residential Tribal Wage Rates 95482	
Craft	Base Wage
Bricklayer	\$ 27.34
Bricklayer's Helper	\$ 20.26
Building Laborer	\$ 20.67
Carpenter	\$ 25.72
Cement Mason	\$ 26.00
Drywall Installer	\$ 26.60
Drywall Taper	\$ 26.55
Electrician	\$ 30.50
Floor Layer	\$ 24.95
Mill Wright	\$ 26.16
Operating Engineer	\$ 30.77
Painter	\$ 27.60
Plasterer	\$ 26.33
Plasterer Helper	\$ 20.65
Plumber	\$ 31.53
Reinforcing Ironworker	\$ 27.64
Rofer	\$ 26.32
Sheet Metal Worker	\$ 30.19
Sprinkler Fitter	\$ 30.98
Tile Layer	\$ 26.46
Truck Driver	\$ 22.26

Site Location

Guidiville Indian Rancheria
1002 and 1003 Medicine Way, Ukiah, CA. 95482
1001, 1002, 1005, and 1012 Luff Court, Ukiah, CA. 95482



Hopland Band of Pomo Indians
3401 and 3402 Shanel Road, Hopland, CA. 954

